

South Texas College
Organization Purpose Form
 By Financial Manager

Effective Fiscal Year 2011, this form must be completed and submitted to the Business Office Budget department to activate your organization code.

Financial Manager: Jaguar, Jerry

Orgn Code	Organization Title	CIP	CIP	CIP	Purpose of Organization Unit	Type of operating expenses funded from organization	Deactivate Orgn Code
100000	Instruction Organization	1			Funding will be used to support Instruction Organization expenses related to the College's mission and goals. Funds will provide for classroom and lab activities, faculty/staff professional development, adequate supplies for staff, conference/membership fees, and guest speakers for the classroom.	Salaries, Operating, Travel, Capital	No
200000	Student Support Organization	28			Funding will be used by Student Support Organization to purchase department operating items, professional development opportunities for staff, staff supplies, and student activity items for campus (including rentals) in support of departmental goals.	Salaries, Operating, Travel	No
300000	Institutional Support Organization	28			Funding will be used by Institutional Support Organization to provide assistance to College departments. Funds will be used to purchase department operating items, professional development opportunities for staff, renewals, supplies for staff, M&R items.	Salaries, Operating, Travel, Capital	No

 Financial Manager Signature

 Date