

SOUTH TEXAS COLLEGE

REQUEST TO CHANGE STUDENT ORGANIZATION NAME

Instructions: Please type. Provide the requested information and forward signed form to the Department of Student Activities & Wellness for approval. The Financial Manager of the student organization will be informed via e-mail when the change has been processed.

Student organizations may not use the name of the College or an abbreviation of the name of the College as part of its name. You may use "at South Texas College" or "South Texas College Chapter" at the end of the organization's name.

Fund Code: _____

Current Student Organization Name: _____

New Student Organization Name: _____

Justification for Student Organization Name Change: _____

Provide an updated list of officers and active members with the new student organization name.

Requested By: _____
Print Name Date

Financial Manager: _____
Print Name Signature Date

Student Officer: _____
Print Name Signature Date

Student Officer: _____
Print Name Signature Date

Director of Student Activities & Wellness (Print Name) (Signature) Date

*** Business Office Use Only ***

Fund Code: _____ FOATEXT: _____ Effective Date: _____
Banner System

Processed by Business Office Date Budget Approval