



# EVERY OTHER FRIDAY IS PAYDAY

Good afternoon,

We are excited to announce a transition from semimonthly to biweekly payroll starting **September 1, 2025**. Join our upcoming presentation to learn about the new pay schedule, benefits, and how to plan for the change. Get answers to your questions and ensure a smooth transition. Don't miss out on this important session!

Name: Biweekly Payroll Information Session

**Date:** Monday, June 30<sup>th</sup>, 2025

**Time:** 2PM – 3PM

**Location:** PCN Building D Auditorium

**Registration Link:** <https://apps.esc1.net/ProfessionalDevelopment/STC/Registration/Workshop/377305>

For more information about the transition to Biweekly Payroll, please visit our website: <https://finance.southtexascollege.edu/businessoffice/biweekly-payroll/>

Who can I contact with questions?

Please direct inquiries as follows:

- General inquiries, please send email to [payroll@southtexascollege.edu](mailto:payroll@southtexascollege.edu)
- Benefit deductions and employee leave related inquiries, please email [HR\\_Benefits@southtexascollege.edu](mailto:HR_Benefits@southtexascollege.edu) or call Benefits Department at 872-3804.
- Tax withholdings, garnishments and direct deposits related inquiries, please email [HR\\_Payroll@southtexascollege.edu](mailto:HR_Payroll@southtexascollege.edu) or call HR Payroll Department at 872-3802.

Thank you for your cooperation as we implement this exciting change.