



BUSINESS OFFICE

Financial Information Services

Connecting And Leading

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ALERT NOTICE

Subject: Introduction of The Network – Anonymous Fraud and Ethics Reporting Hotline

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Introduction of The Network Anonymous Fraud and Ethics Reporting Hotline

In order for our team to achieve its objectives of safety, security and success, we must work individually and together to overcome the challenges which face us. One of the greatest of these challenges is unethical, illegal or unsafe behavior.

Unethical, illegal or unsafe acts can have serious consequences for our College, including financial losses, legal liability and reduced morale. Each faculty member, staff member and student shares the responsibility of preventing the behavior which causes some of these serious consequences.

In response to the challenge of unethical, illegal, or unsafe behavior, we are introducing a program designed to maximize the abilities of each faculty member, staff member and student to prevent this behavior and "Make a Difference" for the betterment of our College.

We have arranged, with a third-party company called The Network, to provide a special 800 number (1-800-482-5158) for reporting. This service is available 24 hours a day, 7 days a week, 365 days a year and allows each person to communicate concerns anonymously, without fear of retaliation.

Remember, it takes all of us working as a team to protect our College from unethical, illegal or unsafe behavior. None of us can do the job alone. We're calling on you to do your part. Join us in making this program a success. Together, we can make a difference.

In April, awareness information will be displayed throughout all campuses and additional information will be posted on STC's webpage. If you have any questions please contact the Human Resources Office at 956-872-4448 or Business Office at 956-664-4646.

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